

<b>Southeast Michigan Health Information Exchange</b>	<b>Version</b>	FINAL
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## Stakeholder Value Work Group (SVWG) Charter

<b>Work Group</b>	Stakeholder Value
<b>Focus</b>	Support the overall SEMHIE mission, vision and objectives by supporting the data needs of physicians, health systems / hospitals, patients, employers, health plans and other regional constituents
<b>Objectives</b>	<ul style="list-style-type: none"> <li>• Defines and monitors expected stakeholder benefits</li> <li>• Ensures benefits are balanced across stakeholder communities</li> </ul>
<b>Deliverables</b>	<p>From Work Breakdown Structure:</p> <p><u>Individual Activity #</u></p> <ul style="list-style-type: none"> <li>17 Evaluate benefits by capability</li> <li>18 Articulate value propositions to stakeholders</li> <li>24 Define evaluation metrics for post-implementation review (w/ CBWG)</li> </ul> <p><u>Governance Committee-led Activities</u></p> <ul style="list-style-type: none"> <li>12 Hold kickoff and subsequent meetings with stakeholders</li> <li>23 Develop, issue, and assess RFI</li> <li>35 Launch formal organization</li> <li>37 Develop RFP</li> <li>39 Issue RFP</li> <li>40 Evaluate proposals</li> <li>41 Select phase 1 vendors</li> <li>42 Phase 1 implementation</li> </ul>
<b>Scope</b>	<p>The SVWG will provide for secure, private and efficient cross-institutional exchange of clinical and administrative healthcare data to:</p> <ul style="list-style-type: none"> <li>• Enhance physicians' and other healthcare providers' ability to access and use electronic health information and decision support tools to facilitate appropriate care and improve patient safety</li> <li>• Implement a technology infrastructure that provides for proper security, authorization of users, and indexing of patient information from multiple sources</li> <li>• Develop and maintain an environment of trust among the stakeholders</li> </ul>
<b>Assumptions</b>	<p>Each work group member will agree to comply with the following requirements:</p> <ol style="list-style-type: none"> <li>1. To abide by the standards of conduct defined by the GC</li> <li>2. To direct the work group's efforts toward achieving the goals and objectives defined by the GC and SEMHIE Work Breakdown Structure</li> <li>3. To review all meeting materials in advance of each meeting, when these materials are provided in accordance with established timelines</li> <li>4. To attend all scheduled meetings of the work group in person or via teleconference, except in cases of unforeseen or unavoidable schedule conflicts</li> </ol>
<b>Risks</b>	<ul style="list-style-type: none"> <li>• Consistency with evolving state and federal standards</li> <li>• Future state involvement/unknown involvement</li> <li>• Overall size of SEMHIE and large number of participants</li> <li>• Assurance of trust environment for highly varied stakeholder participants</li> </ul>
<b>Boundaries</b>	<p>Maintain role relative to Community Benefit Work Group (CBWG) to assess congruence of value/benefit to stakeholders and community Obtain ongoing feedback from CBWG to assure stakeholders on track with achieving objectives of HIE Establish guidance on opportunities to develop and enhance trust between stakeholders and community</p>

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<b>Stakeholders</b>	<p>The SVWG will require a diverse set of stakeholders that broadly but authoritatively represent the Southeast Michigan community, including the following types of representatives:</p> <p>Group and non-group consumer representatives, physicians, hospitals, health systems, laboratories, pharmacy, payers, purchasers, labor, health departments, federally qualified health centers, mental health agencies, medical societies and others.</p>	
<b>How the Work Group will Function</b>	<p>Working at the direction of the GC, the SVWG will consist of members that will elect a Chair and other officers as necessary. The Chair shall prepare the agenda for all meetings, which shall include, but not be limited to the following: the date, time, place, and topics to be discussed. The work group will refer to the SEMHIE Operating Rules and will use Robert's Rules of Order, Newly Revised, to make any administrative or procedural determination that is required.</p>	
<b>Decision Making Process</b>	<p>The SVWG shall conduct business in line with Article IV of the SEMHIE Operating Rules entitled Governance Committee Meetings.</p>	
<b>Documentation</b>	<p>To be coordinated with Altarum.</p>	
<b>Signatures</b>	<p>We will ask work group members to sign an agreed-upon final version of this charter</p>	